

MINUTES

UPPER EYRE PENINSULA BUSHFIRE MANAGEMENT COMMITTEE

Date: 17/08/2021
Time: 10:30 am
Location: Wudinna ESC 16-24 Richards Avenue, Wudinna
Chair: Brendon Saers
Meeting Contact: [REDACTED]

ATTENDEES

Name	Title
Brendon Saers	Regional Commander (Chair)
Andrew Patten	Regional Prevention Officer (Executive Officer)
Morgan Kassebaum	Regional Administration Officer (minutes)
Aaron Macumber	DEW
Michael Kemp	DC of Kimba
Paul Bahr	SAPOL
Darren Longbottom	SA Water
Grant Crosby	DC of Cleve
Mark Hewitson	DC of Ceduna
Neville Jericho	Volunteers Association
Mick Shepherd	SA Metropolitan Fire Service
Denvir Moses	DC of Wudinna
Rodney Heath	DC of Streaky Bay
Tim Mills	DC of Elliston

PROXIES

Name	Title/Organisation
Gabrielle	New Proxy for Cleve DC
Darren Walker	DC of Streaky Bay

APOLOGIES

Name	Title/Organisation
Andrew Buckham	DC of Wudinna
Geoff Sheridan	DC of Elliston
Bradley Davidson	DIT
Peter Pavy	SA Water
Darren Zechner	DC of Franklin Harbour

VISITORS/OBSERVERS

Name	Title/Organisation
Mark Roberts	SAPOL
Therese Pedler	COMENG

ACKNOWLEDGEMENTS:

Newly Appointed:

1. WELCOME/APOLOGIES/PROXIES

Chairperson

The **Brendon Saers** welcomed members and accepted apologies.

2. SAFETY BRIEFING

Chairperson

The emergency evacuation procedures for the building, location of exit points and facilities were explained.

3. DISCLOSURE OF INTEREST

Chairperson

No conflict of interest or any other business was disclosed throughout the course of the meeting.

4. CONFIRMATION OF PREVIOUS MINUTES OF MEETING HELD ON 25/05/2021

Meeting	Agenda Item/Issue	Action Description		Responsible	Due/Status
17/08/2021	4.1 Meeting Minutes	Confirmation of Minutes		All Delegates	
Key Points:	Confirmation that the minutes of the meeting from 25/05/2021 be accepted as a true and accurate record.				
Resolution:					
Moved:	Paul Bahr	Seconded:	Michael Roberts	Motion:	Carried
Action:					

5. BUSINESS ARISING FROM MEETING ON 25/05/2021

Meeting	Agenda Item/Issue	Action Description	Responsible	Due/Status
17/08/2021	5.1	Action Items	Chair	
Key Points:	Welcome everyone to the new term for the Upper Eyre Peninsula Bush Fire Management Committee meetings.			
	We would like to make mention that George will be stepping down as the Executive Officer for the BMC's whilst he enters retirement. Thank you to George Kozminski for his efforts with this committee over the years.			
	Moving forward we will be looking to have all contact through region 6 Administration. We are looking at setting up a mailbox which will be for BMC communications only.			
	Next meeting on the 19 th of October we will be looking to make a recommendation to the Chief Officer for the beginning of the fire danger season.			
	Paddy is happy to take any calls from council Fire Prevention Officers until we have the Prevention Officer position filled in the Region 6 Headquarters. Any Correspondence for the time being to be sent through CFSRegion6@sa.gov.au or 08 8682 4266			
	5.1 Status Report			

	<p>We are working on creating an action list moving forward to ensure any business arising from meetings can be addressed and followed up accordingly.</p> <p>I have noticed from the previous minutes there was some wording amendments that we put in place. They have been picked up already and those BMAP amendments have gone through.</p> <p>Paddy has the amendments that Mark Hewitson of Ceduna Council was working through with George. I will be looking to table those amendments in the October meeting.</p> <p>No further business items to add in other business.</p>				
Resolution:					
Moved:		Seconded:		Motion:	
Action:					

6. CORRESPONDENCE:

Meeting	Agenda Item/Issue	Action Description			Responsible	
17/08/2021	Correspondence In/Out				Executive Officer	
Key Points:	The State Bushfire Management Plan has been circulated and accepted by the committee.					
Resolution:						
Moved:		Seconded:		Motion:	Carried	
Action:						

7. Business Items:

Meeting	Agenda Item/Issue	Action Description	Responsible
17/08/2021	7.1	Annual Reporting	Executive Officer
Key Points:	Since the middle of July Councils have been sent out some spread sheets that list the treatments, they are responsible for, and whether the treatment has been completed for this year. The emergency services bill was signed off 2 months ago. One of the things that have come from this was now the State Bushfire Management Committee will report directly through parliament rather than through the Chief Officer of the Country Fire Service.		
	Because this bill has been approved and now, we have an annual reporting target for parliament to achieve, we have created a process to bring together what we would like to see moving forward with annual reporting. The process behind this was an online map, printing out the treatment reporting spread sheets for land managers to provide us with the necessary data. This will help us provide a snapshot to government about how we are performing in certain areas.		
	Unfortunately, by end of business Friday next we need to have a written component of the Annual Report. With the permission of the committee, I would like to have the first draft of the Annual report completed and circulated to the committee for approval. Once approved by the committee we will submit the Report by end of business Friday to Headquarters.		

	<p>Key points we would like to include in the report and discuss with the committee are the potential key risks and challenges that we may face.</p> <p>Denvir from Wudinna expresses his thanks to the Executive Officer for his help. There are a few things with the spreadsheets that we will need assistance with to clear this up.</p> <p>We will be running an induction for the next meeting for new members of the new term. This will take around 1 hour. We would like to see all new members attend the next meeting.</p>				
Resolution:					
Moved:	Mark Hewitson	Seconded:	Aaron Macumber	Motion:	Carried
Action:	Generate a provisional Report				

Meeting	Agenda Item/Issue	Action Description			Responsible	
17/08/2021	7.2	Permit issuing Guidelines			Executive Officer	
Key Points:	With the predicated late start to the season, we will be reviewing these guidelines at a later date. Mark Hewitson from Ceduna would like to move that the permit issuing guidelines be rolled over at this point now.					
Resolution:	Guidelines left as current for this meeting					
Moved:	Mark Hewitson	Seconded:	Rodney Heath	Motion:	Carried	
Action:						

8. OTHER BUSINESS – Agency Reports

Meeting	Agenda Item/Issue	Action Description			Responsible	
17/08/2021	8.1	DC of Ceduna			Mark Hewitson	
Key Points:	We will complete all our inspections the first week of September. Letters will be sent out next week. Then our subsequence inspections will be followed up in October followed by any 105F notices. The season is looking good.					
Resolution:						
Moved:		Seconded:		Motion:	Carried	
Action:						

Meeting	Agenda Item/Issue	Action Description	Responsible
17/08/2021	8.2	DC of Streaky Bay	Rodney Heath
Key Points:	We have just been making sure our advertising goes out for the upcoming season. There has been lots of mowing happening leading up to our inspections.		

	Maintenance works are being carried out.				
Resolution:					
Moved:		Seconded:		Motion:	Carried
Action:					

Meeting	Agenda Item/Issue	Action Description			Responsible	
17/08/2021	8.3	DC of Wudinna			Denvir Moses	
Key Points:	We have been very happy with the rains we have had recently. We plan to start our inspections in the next 2 weeks and start cleaning up.					
Resolution:						
Moved:		Seconded:		Motion:	Carried	
Action:						

Meeting	Agenda Item/Issue	Action Description			Responsible
17/08/2021	8.4	DC of Kimba			Michael Kemp
Key Points:	Lots of mowing on council land happening. Spray program has started. Everything is looking on track with us.				
Resolution:					
Moved:		Seconded:		Motion:	Carried
Action:					

Meeting	Agenda Item/Issue	Action Description			Responsible
17/08/2021	8.5	DC of Cleve			Grant Crosby
Key Points:	A lot of mowing and spraying going on. Will be getting the grader out for the roadside clearing. We have Gabby here who will be training in the Fire Prevention Officer role. We are looking to have a lot of long grass this year from the rains.				
Resolution:					
Moved:		Seconded:		Motion:	Carried
Action:					

Meeting	Agenda Item/Issue	Action Description			Responsible
17/08/2021	8.6	DC of Franklin Harbour			Darren Zechner

Key Points:	Apologies				
Resolution:					
Moved:		Seconded:		Motion:	Carried
Action:					

Meeting	Agenda Item/Issue	Action Description			Responsible	
17/08/2021	8.7	SA Water			Darren Longbottom	
Key Points:	At this point we don't have much to report on for Upper Eyre Peninsula. Still working through the Excel spread sheet provided.					
Resolution:						
Moved:		Seconded:		Motion:	Carried	
Action:						

Meeting	Agenda Item/Issue	Action Description			Responsible
17/08/2021	8.8	DEW			Aaron Macumber
Key Points:	Prescribed burn planned for Karabalu conservation park in spring. Prescribed burn planned for Yeldulknie Conservation park. Bigger risk this year with spear grass in the Gawler Rangers. We will have to keep an eye out for this as the weather warms up. Has anyone around the committee noticed any excessive. When council are doing their 105 notices if there is anything that refers to crown land, please send direct to AJ as going through the department takes a long time for notices to get to him. Contact details for AJ sent out with minutes Fuel Curing and loading begging in September.				
Resolution:					
Moved:		Seconded:		Motion:	Carried
Action:					

Meeting	Agenda Item/Issue	Action Description			Responsible	
17/08/2021	8.9	DIT			Bradley Davidson	
Key Points:	Apologies					
Resolution:						
Moved:		Seconded:		Motion:	Carried	
Action:						

Meeting	Agenda Item/Issue	Action Description			Responsible
17/08/2021	8.10	SAPOL			Paul Bahr
Key Points:	Most of you would have received an email about the ZEMC and ZEST recovery exercise planned for the 21 st of October, and you are welcome to come along and join.				
Resolution:					
Moved:		Seconded:		Motion:	Carried
Action:					

Meeting	Agenda Item/Issue	Action Description			Responsible	
17/08/2021	8.11	Volunteers Association			Neville Jericho	
Key Points:	Apologies					
Resolution:						
Moved:		Seconded:		Motion:	Carried	
Action:						

Meeting	Agenda Item/Issue	Action Description			Responsible
17/08/2021	8.12	MFS			Mick Shepherd
Key Points:	MFS recently reviewed our levels of preparedness. We looked at the risk profile for Lower and Upper Eyre and Whyalla. Potentially getting a couple new Bulk Water Carriers. Further down the track we will be potentially getting some off road 4x4 capabilities.				
Resolution:					
Moved:		Seconded:		Motion:	Carried
Action:					

Meeting	Agenda Item/Issue	Action Description	Responsible
17/08/2021	8.13	COMENG	Therese Pedler
Key Points:	Hard copy of report distributed to the committee. Apologies to those on Teams. Will be conducting another road show. 2 engagement exercises held up upper Eyre. 2 attempts to run a firey women’s exercise. Due to lack of interest, they were cancelled. I will no longer be able to run engagement activities with schools. There will be no more weekly radio interviews. All education departments with be having the sessions run through state. If there are any		

	communities, you feel need some extra community engagement or areas of concern the committee can still contact Paddy and Therese for support.				
Resolution:					
Moved:		Seconded:		Motion:	Carried
Action:					

Meeting	Agenda Item/Issue	Action Description			Responsible
17/08/2021	8.14	State Bushfire Management Planning Unit			Andrew Patten
Key Points:	<p>The T Port facility at Lucky Bay. With the DC of Franklin Harbour, we will need to do some work getting this added to the BMAP.</p> <p>Again, we are working through some assets for Ceduna which has bumped their BMAP to high.</p> <p>We will be working through some cosmetic changes to the BMAP's.</p> <p>State bushfire management plan correspondence has been sent out please have a read through its worth the while.</p> <p>We are going to be developing a BMC website specific for BMC's. Each committee will have their own section.</p> <p>All information necessary for BMC's will be available from this website.</p> <p>The Bushfire Management Planning Unit are working hard working through the annual reports.</p> <p>We are talking about BMAP 2.0 in the state plan.</p> <p>Amy Reibe has been promoted to policy and procedure.</p> <p>Bushfire Management Planning unit has been undertaking some recruitment. We are almost at full capacity. The position for an ASO4 Administration Officer closed last week. There are 2 vacant Bushfire Management Planning Officer Roles currently down in the Bushfire Management Planning Unit. Hopefully by our next meeting we will have a better outlook on what the Bushfire Management Planning Unit is going to look like in the future.</p> <p>The next meeting, we had scheduled was for the 4th of October which is a public holiday. With discussion around a later start to the season, we look at scheduling the next meeting for Tuesday the 19th of October. The committee has agreed for this date change. We will supply lunch also as part of the session.</p>				
Resolution:					
Moved:		Seconded:		Motion:	Carried
Action:					

9. NEXT MEETING: 19/10/2021

10. MEETING CLOSED: 11:25am