

# MINUTES

## LOWER EYRE PENINSULA BUSHFIRE MANAGEMENT COMMITTEE

**Date:** 16/08/2021  
**Time:** 1400  
**Location:** Region 6 HQ, 32 Matthew PI Port Lincoln  
**Chair:** Brendon Saers  
**Meeting Contact:** [REDACTED]

### ATTENDEES

Name	Title
Brendon Saers	Regional Commander (Chair)
Andrew Patten	Regional Prevention Officer (Executive Officer)
Morgan Kassebaum	Regional Administration Officer (minutes)
Aaron Macumber	DEW
Brian Calderwood	Primary Producers SA
Laurie Collins	Volunteers Association
Paul Bahr	SAPOL
Mark Piro	DC of Lower Eyre Peninsula
Emma McDonald	DC of Tumby Bay
Narelle Biddell	Port Lincoln City Council
Mick Shepherd	SA Metropolitan Fire Service
Darren Longbottom	SA Water

### PROXIES

Name	Title/Organisation

### APOLOGIES

Name	Title/Organisation
Neil Ellis	Volunteers Association
Damien Windsor	DC of Tumby Bay
Jean Pierre Koekemor	Port Lincoln City Council
Bradley Davidson	DIT
Peter Pavy	SA Water
Michael Ball	SAPOL

### VISITORS/OBSERVERS

Name	Title/Organisation
Mark Roberts	SAPOL
Therese Pedler	COMENG
Shane Rigden	Port Lincoln City Council
Paul Christie	DC of Tumby Bay
Leith Blacker	DC of Lower Eyre Peninsula

## **ACKNOWLEDGEMENTS:**

Newly Appointed:

### **1. WELCOME/APOLOGIES/PROXIES**

**Chairperson**

The **Brendon Saers** welcomed new members and accepted apologies.

### **2. SAFETY BRIEFING**

**Chairperson**

The emergency evacuation procedures for the building, location of exit points and facilities were explained.

### **3. DISCLOSURE OF INTEREST**

**Chairperson**

No conflict of interest or any other business was disclosed throughout the course of the meeting.

### **4. CONFIRMATION OF PREVIOUS MINUTES OF MEETING HELD ON 24/05/2021**

Meeting	Agenda Item/Issue	Action Description		Responsible	Due/Status
16/08/2021	4.1 Meeting Minutes	Confirmation of Minutes		All Delegates	
Key Points:	Confirmation that the minutes of the meeting from <b>24/05/2021</b> be accepted as a true and accurate record.				
Resolution:					
Moved:	Aaron Macumber	Seconded:	Laurie Collins	Motion:	Carried
Action:					

### **5. BUSINESS ARISING FROM MEETING ON 24/05/2021**

Meeting	Agenda Item/Issue	Action Description	Responsible	Due/Status
16/08/2021		Action Items	Chair	
Key Points:	<p>Welcome everyone to the new term for the Lower Eyre Peninsula Bush Fire Management Committee meetings.</p> <p>We would like to make mention that George will be stepping down as the Executive Officer for the BMC's whilst he enters retirement. Thank you to George Kozminski for his efforts with this committee over the years.</p> <p>Moving forward we will be looking to have all contact through region 6 Administration. We are looking at setting up a mailbox which will be for BMC communications only.</p> <p>Next meeting on the 18<sup>th</sup> of October we will be looking to make a recommendation to the Chief Officer for the beginning of the fire danger season.</p> <p><b>6.1 Status Report</b></p> <p>Based on the previous minutes we have had no carry over business. If there is anything you believe has been missed in the minutes, please make it known and we can add this into other business.</p> <p><b>6.2 Yallunda Flat Last Resort Refuge.</b></p> <p>Paul Christie has mentioned to the committee the signs have not been taken down at this</p>			

	<p>stage. We can now de list the refuge from the website.</p> <p>The Executive Officer has mentioned we did try and apply for a budget bid to get a project in place for someone to re visit all the last resorts refuges and bush fire safer places and complete a risk assessment. We are hoping to get this underway in the 12 months.</p> <p>It has been mentioned by the committee that they are wanting to know what the desired outcome is for bringing the discussion surrounding Southern Rocket Launch to our BMC meetings. From a Bush Fire Management point of view, we are focused more on making sure this asset is not a risk of bushfire.</p> <p>The criteria will be the planning side of things and critical infrastructure for the Rocket Launch to come through to the BMC committees. We have a plan in place for the next 18 months.</p>				
Resolution:					
Moved:		Seconded:		Motion:	
Action:					

## 6. CORRESPONDENCE:

Meeting	Agenda Item/Issue	Action Description			Responsible	
16/08/2021	Correspondence In/Out				Executive Officer	
Key Points:	The State Bushfire Management Plan has been circulated and accepted by the committee.					
Resolution:						
Moved:		Seconded:		Motion:	Carried	
Action:						

## 7. Business Items:

Meeting	Agenda Item/Issue	Action Description	Responsible
16/08/2021	7.1	Annual Reporting	Executive Officer
Key Points:	<p>Since the middle of July Councils have been sent out some spread sheets that list the treatments, they are responsible for, and whether the treatment has been completed for this year. The emergency services bill was signed off 2 months ago. One of the things that have come from this was now the State Bushfire Management Committee will report directly through parliament rather than through the Chief Officer of the Country Fire Service.</p> <p>Because this bill has been approved and now, we have an annual reporting target for parliament to achieve, we have created a process to bring together what we would like to see moving forward with annual reporting. The process behind this was an online map, printing out the treatment reporting spread sheets for land managers to provide us with the necessary data. This will help us provide a snapshot to government about how we are performing in certain areas.</p> <p>Unfortunately, by end of business Friday next we need to have a written component of the</p>		

	<p>Annual Report. With the permission of the committee, I would like to have the first draft of the Annual report completed and circulated to the committee for approval. Once approved by the committee we will submit the Report by end of business Friday to Headquarters.</p> <p>Key points we would like to include in the report and discuss with the committee are the potential key risks and challenges that we may face.</p> <p>Paul Bahr mentions to amend our agenda to include risks and assessments as a standing agenda item, to help us reflect and retrieve the critical information and points discussed which we can then use for our annual report.</p>				
Resolution:					
Moved:		Seconded:		Motion:	Carried
Action:					

Meeting	Agenda Item/Issue	Action Description			Responsible
16/08/2021	7.2	Permit issuing Guidelines			Chair
Key Points:	With the predicated late start to the season, we will be reviewing these guidelines at a later date.				
Resolution:					
Moved:		Seconded:		Motion:	Carried
Action:					

## 8. OTHER BUSINESS – Agency Reports

Meeting	Agenda Item/Issue	Action Description		Responsible	
16/08/2021	8.1	Narelle Biddell and Shane Rigden		Port Lincoln City Council	
Key Points:		The Chair has noted from this report and made apologies for the lack of communication going out from the office on who the committee members are now reporting too. We are currently down 4 full time staff, we have been lucky to have Paddy come over and give us help with the BMC's. The other mention was the indication for the reporting tool for the BMAP's. Paddy mentions the state bushfire management planned has been signed off 2 weeks ago and it's the first one we have had for a long time in South Australia. Falling out from this will be the strategic works plan, which will work its way down to each of the 9 Bushfire Management Committees.  Paddy is happy to take any calls from council Fire Prevention Officers until we have the Prevention Officer position filled in the Region 6 Headquarters. Any Correspondence for the time being to be sent through <a href="mailto:CFSRegion6@sa.gov.au">CFSRegion6@sa.gov.au</a> or <b>08 8682 4266</b>  There was no further comment made on the Port Lincoln City Council Report.			
Resolution:					
Moved:		Seconded:		Motion:	Carried

Action:					
Meeting	Agenda Item/Issue	Action Description			Responsible
16/08/2021	8.2	Aaron Macumber			DEW
Key Points:	<p>We currently have 2 private land burns planned for spring this year around the duckponds area. One on Woods Road and the other on Stamford Terrace. They are not up the website yet until they have been signed off.</p> <p>We have had the wettest July on record for Port Lincoln in years. It looks as though we won't start any burns until October. I will start conducting some site visits next week.</p> <p>We are looking to do as part of the BMAP is reinstate the fire break on Blue Fin Road. We are in the process of talking to the people about burning private land in that area. We have had a great response from the landowners saying they loved the break when it was there.</p>				
Resolution:					
Moved:		Seconded:		Motion:	Carried
Action:					
Meeting	Agenda Item/Issue	Action Description			Responsible
16/08/2021	8.3	Bryan Calderwood			Primary Producers SA
Key Points:	I am the new representative for Primary Producers SA. I have nothing to add at this stage as we are yet to have our first meeting.				
Resolution:					
Moved:		Seconded:		Motion:	Carried
Action:					
Meeting	Agenda Item/Issue	Action Description			Responsible
16/08/2021	8.4	Laurie Collins			CFS Volunteers Association
Key Points:	Nothing Further to add.				
Resolution:					
Moved:		Seconded:		Motion:	Carried
Action:					
Meeting	Agenda Item/Issue	Action Description			Responsible
16/08/2021	8.5	Paul Bahr			SAPOL

Key Points:	<p>Most of you would have received an email about the ZEMC and ZEST recovery exercise planned for the 21<sup>st</sup> of October, and you are welcome to come along and join.</p> <p>In regards to the rain are we going to be doing any fresh fuel load assessments. Paddy has made mention that in September we will start to assess the fuel loading and curing. In the first round of readings, we are looking for not only the fuel condition but the tonnage as well.</p> <p>The climate outlook is looking to be quite a wet spring this year.</p> <p>There are signs around of areas having a continual fuel load due to the steady rains.</p>				
Resolution:					
Moved:		Seconded:		Motion:	Carried
Action:					

Meeting	Agenda Item/Issue	Action Description			Responsible	
16/08/2021	8.6	Paul Christie			DC of Tumby Bay	
Key Points:	Nothing further to add					
Resolution:						
Moved:		Seconded:		Motion:	Carried	
Action:						

Meeting	Agenda Item/Issue	Action Description			Responsible
16/08/2021	8.7	Darren Longbottom			SA Water
Key Points:	Just budgeting and planning works for the upcoming season. Will hopefully have an update on tank types, structures and capacity by the next meeting. The desal plant project is still a fair way away before it needs to be assessed. Aaron from DEW has made mention of a plan they have in place for some scientific perspective. At the rear of the Forster's property and Coffin Bay National Park, there would essentially be a back road in and out of the town ship of Coffin Bay. We would be looking to propose a track to be for emergency use only as it does meet up with SA water land which is restricted access.				
Resolution:					
Moved:		Seconded:		Motion:	Carried
Action:					

Meeting	Agenda Item/Issue	Action Description	Responsible
16/08/2021	8.8	Mick Shepherd	MFS
Key Points:	MFS recently reviewed our levels of preparedness. We looked at the risk profile for Lower and Upper Eyre and Whyalla. Potentially getting a couple new Bulk Water Carriers.		

	Further down the track we will be potentially getting some off road 4x4 capabilities.				
Resolution:					
Moved:		Seconded:		Motion:	Carried
Action:					

Meeting	Agenda Item/Issue	Action Description			Responsible
16/08/2021	8.9	Andrew Patten			State BMPU
Key Points:	<p>The State Bushfire Coordination Committee is looking at the implementation plan that will fall out of the State Bushfire Management Plan, so again this is going to affect our potential workload in the coming years.</p> <p>We have some funding to work with so we are looking to put this into the BMC and SBCC websites which will also include minutes from the meetings and their outcomes.</p> <p>Bushfire Management Planning unit has been undertaking some recruitment. We are almost at full capacity. The position for an ASO4 Administration Officer closed last week. There are 2 vacant Bushfire Management Planning Officer Roles currently down in the Bushfire Management Planning Unit. Hopefully by our next meeting we will have a better outlook on what the Bushfire Management Planning Unit is going to look like in the future.</p>				
Resolution:					
Moved:		Seconded:		Motion:	Carried
Action:					

Meeting	Agenda Item/Issue	Action Description			Responsible
16/08/2021	8.10	Therese Pedler			Community Engagement CFS
Key Points:	Report handed out to committee. From a community engagement perspective COVID has really impacted a lot of my sessions I would have been running but have had to continually cancel. I have also recently had 3 months away from work also which hasn't helped. Therese asks the committee if they are happy with the content of her report. No committee members have any comments on the report. Any comments welcomed to be emailed through to Therese.				
Resolution:					
Moved:		Seconded:		Motion:	Carried
Action:					

**9. NEXT MEETING: 18/10/2021**

**10. MEETING CLOSED: 15:05 pm**